

**Greenfield Township Supervisors  
Annual Reorganizational & Regular Meeting  
January 2, 2024**

At the Greenfield Township building, the Annual Reorganization meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Jordan Oldham at 6:00 pm. The meeting opened with the pledge of allegiance.

**Present:** Supervisor Jordan Oldham, Supervisor Alex Musselman, Supervisor Michael Childers, Eric Casanave (Stiffler McGraw), Michael Sell (Herald), Dan Eastep, Darin Claar, and Ami Fether.

**Public Comments:**

**Appoint temporary Chair:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors appointed Jordan Oldham as the temporary Chairman.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint temporary Secretary:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Ami Fether as the temporary Secretary.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Nominate & Elect Board Chairman:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors Nominated and Elected Jordan Oldham as the Board's Chairman.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Nominate & Elect Board Vice-Chairman:** On a motion by Michael Childers (2<sup>nd</sup>, Jordan Oldham), the Supervisors Nominated and Elected Alex Musselman as Vice-Chairman of the Board.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Secretary-Treasurer:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors reappointed Ami Fether as Secretary and Treasurer.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Roadmaster:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors appointed Jordan Oldham as the Roadmaster.

Roll Call Vote: Jordan, Abstain Alex, Yes Michael, Yes

**Establish Treasurers' Bond:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors moved for the Treasurers' Bond for \$250,000.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Authorize Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township:** On a motion by Jordan Odham (2<sup>nd</sup>, Alex Musselman), the Supervisors authorized the Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Establish Township employees' compensation per approved 2024 budget:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors approved employee compensation per the approved 2024 Budget and the Police Union Collective Bargaining Agreement. *Note: The Elected Auditors Board will approve the working Roadmaster wages.*

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Determine holidays for township employees per approved policy:** On a motion by Jordan Oldham (2<sup>nd</sup>, Michael Childers), the Supervisors approved the holidays per the Paid Time Off policy #107.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Supervisors as Roadmasters:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Township Supervisors as Roadmasters.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Supervisors as CDL Laborer:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Michael Childers as CDL Laborer.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Abstain

**Appoint Township Supervisors as Police Liason:** On a motion by Alex Musselman (2<sup>nd</sup>, Jordan Oldham), the Supervisors appointed Township Supervisors as Police Liason.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Designate Open Records Officer:** On a motion by Jordan Oldham (2<sup>nd</sup>, Michael Childers), the Supervisors appointed Ami Fether, acting Secretary, as Open Records Officer for Right to Know requests.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Permit Officer not requiring UCC Inspection:** On a motion by Jorda Oldham (2<sup>nd</sup>, Michael Childers), the Supervisors appointed Ami Fether, Secretary-Treasurer, as the Township Permit Officer for permits not requiring UCC inspection.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Permit Agency(ies) requiring UCC Inspection:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors reappointed PA Municipal Code Alliance (PMCA) and Commonwealth Code Inspection Service (CCIS) as the Township Uniform Construction Code agencies as determined by the applicant as to which agency they want to use.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Solicitor:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as Township Solicitor at the contract rate.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Solicitor for Union Issues:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as the Township Solicitor for union-related issues at the contract rate.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Township Engineer:** On a motion by Jordan Oldham (2<sup>nd</sup>, Michael Childers), the Supervisors reappointed Eric Casanave of Stiffler McGraw Surveyor and Engineers as Township Engineer at the contracted rate.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Chairman of Vacancy Board:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors nominated and reappointed Troy Crist as Chairman of the Vacancy Board.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Emergency Management Coordinator:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Joe Claar as the Emergency Management Coordinator.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint a representative to the Government Advisory Committee for Blair County Planning Commission:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Michael Childers as the representative to the Government Advisory Committee for Blair County Planning Commission.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint member to the Greenfield Township Municipal Authority Board:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors reappointed Vince Dodson to the Greenfield Township Municipal Authority Board.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint a representative to the Blair Region Code Administration Committee:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors reappointed Chris Burket as the representative to the Blair Region Code Administration Committee.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Local Service Tax (LST) Collector:** On a motion by Alex Musselman (2<sup>nd</sup>, Jordan Oldham), the Supervisors reappointed Blair County Tax Collection Bureau to collect the Local Service Tax Collector.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Earned Income Tax (EIT) Collector:** On a motion by Jordan Oldham (2<sup>nd</sup>, Michael Childers), the Supervisors reappointed the Blair County Tax Collection Bureau to collect Earned Income Taxes.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint Dog Enforcement Officer:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors reappointed Paul Gottshall, Blair County Dog Law Officer, as the Dog Enforcement Officer.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Appoint ambulance service:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed AMED, Hollidaysburg American Legion Ambulance Service, and Duncansville EMS as the ambulance service providers.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Designate voting delegate for the Bedford County Township & Borough Sanitary Corp (BCTBSC):** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors nominated and reappointed Jordan Oldham as voting delegate at Bedford County Township & Borough Sanitary Corp with Supervisor Joe Claar as an alternate.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Designation of Depositories:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors approved First Commonwealth Bank in Claysburg for checking accounts and S&T Bank and First National Bank for the money market accounts with the option to change at any time.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Certify delegates to attend PSATS Annual Educational Conference:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors moved for any Department Head or Supervisor to attend PSATS Annual Conference on April 14-17, 2024.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Designate PSATS voting delegate:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Michael Childers as the Voting Delegate at the 2024 PSATS Conference.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Establish monthly meeting schedule:** On a motion by Alex Musselman (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to have the monthly meeting on the first Tuesday of each month at 6:30 pm at the Township building with the exception of the Nov 5<sup>th</sup> meeting being on Wednesday.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Establish reimbursement vehicle mileage rate:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors approved the 2024 vehicle mileage rate set by the IRS of 67¢ per mile.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Establish Annual Clean-up Day:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors moved to hold the Annual Clean-up Day on Saturday, April 20, 2024.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

## RESOLUTIONS

**2024-01 Waiver of Employee Contributions to Pension Plan (Non-uniform):** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors approved Resolution 2024-01.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**2024-02 Waiver of Employee Contributions to Pension Plan (Uniform/Police):** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors approved Resolution 2024-02.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**2024-03 Appoint accounting firm to complete required FY2023 DCED Audit:** On a motion by Michael Childers (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved Resolution 2024-03 to appoint Young Oaks Brown & Co for the FY2023 audit.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**2024-04 Appoint a representative to the Blair County Tax Collection Bureau:** On a motion by Michael Childers (2<sup>nd</sup>, Alex Musselman), the Supervisors appointed Ami Fether as representative and Jordan Oldham as backup to the BCTCB and approved Resolution 2024-04.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**2024-05 Appoint Sewer Enforcement Officer:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors reappointed Dean Shuller as the Sewer Enforcement Officer with an annual fee of \$500 and approved Resolution 2024-05.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**2024-06 2024 Fee Schedule:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors approved Resolution 2024-06.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

### **The Regular Monthly Meeting Minutes**

**Chairman Oldham called the regular monthly meeting to order at 6:30 pm.**

**Approval of Meeting Minutes:** On a motion by Jordan Oldham (2<sup>nd</sup>, Alex Musselman), the Supervisors approved the December 5, 2023, Regular Meeting minutes as written.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Abstain

**Treasurer's Report:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors approved the December 2023 Treasurer's Report as read.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

### **Public Comments**

**OLD BUSINESS** — None

### **NEW BUSINESS**

**Repository Bid:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors voted to accept the repository bid of \$25.00 from Michael Balmer on Lot #121 Smokey Run.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

**Repository Bid:** On a motion by Alex Musselman (2<sup>nd</sup>, Michael Childers), the Supervisors voted to accept the repository bid of \$25.00 from Michael Balmer on Lot #106 Smokey Run.

Roll Call Vote: Jordan, Yes Alex, Yes Michael, Yes

### **Information Only**

**Wednesday, January 3, 2024, 6 pm** — Elected Auditors Organizational Meeting

**Wednesday, January 31, 2024** – Firefighter Tax Credit Volunteer List Deadline

### **ENGINEER'S REPORT:**

**Whetstone Land Development:** No action taken.

**Sarah Furnace Mansion Redevelopment- Final Land Development:** Tabled.

**Moyer Land Development & Lot Consolidation:** Tabled.

**Bonita Schultz Subdivision:** On a motion by Alex Musselman, (2<sup>nd</sup>,Michael Childers), the Supervisors moved the Secretary to sign Section E of the Request for Planning Waiver and Non-Building Declaration.

Roll Call Vote:            Jordan, Yes    Alex, Yes    Michael, Yes

On a motion by Jordan Oldham, (2<sup>nd</sup>, Alex Musselman), the Supervisors granted conditional approval of this plan subject to the conditions stated in the Township's letter dated December 26, 2023, specific to but not limited to, Article III, and IV.

Roll Call Vote:            Jordan, Yes    Alex, Yes    Michael, Yes

**BL-Diamond LLC Solar Project:** Tabled.

**Jarrett Musselman Subdivision:** On a motion by Alex Musselman, (2<sup>nd</sup>,Michael Childers), the Supervisors moved the Secretary to sign Section E of the Request for Planning Waiver and Non-Building Declaration.

Roll Call Vote:            Jordan, Yes    Alex, Yes    Michael, Yes

### **ROAD MASTER'S REPORT**

Jordan Oldham, Roadmaster, reported the December 2023 tasks and duties.

### **POLICE REPORT**

Patrolman Dan Eastep gave the December 2023 police report.

The Board adjourned at 7:25 with a unanimous vote on Alex Musselman's motion.

Respectfully submitted,

Ami Fether  
Township Secretary-Treasurer