

**Greenfield Township Supervisors
Annual Reorganizational & Regular Meeting
January 3, 2023**

At the Greenfield Township building, the Annual Reorganization meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Jordan Oldham at 6:00 pm. The meeting opened with the pledge of allegiance.

Present: Supervisor Jordan Oldham, Supervisor Alex Musselman, Supervisor Joe Claar, Eric Casanave (Stiffler McGraw), Michael Sell (Herald), Ron Sharkey, Mike Buell, and Ami Fether.

Public Comments:

Appoint temporary Chair: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors appointed Ami Fether as the temporary Chairman.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint temporary Secretary: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors appointed Ami Fether as the temporary Secretary.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Nominate & Elect Board Chairman: On a motion by Alex Musselman (2nd, Joe Claar), the Supervisors Nominated and Elected Jordan Oldham as the Board's Chairman.

Roll Call Vote: Alex, Yes Jordan, No Joe, Yes

Nominate & Elect Board Vice-Chairman: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors Nominated and Elected Joe Claar as Vice-Chairman of the Board.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Secretary-Treasurer: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed Ami Fether as Secretary and Treasurer.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Roadmaster: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors appointed Jordan Oldham as the Roadmaster.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Establish Treasurers' Bond: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors moved for the Treasurers' Bond for \$250,000.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Authorize Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors authorized the Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Establish Township employees' compensation per approved 2023 budget: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved employee compensation per the approved 2023 Budget and the Police Union Collective Bargaining Agreement. *Note: The Elected Auditors Board will approve the working Roadmaster wages.*

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Determine holidays for township employees per approved policy: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved the holidays per the Paid Time Off policy #107.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Supervisors as Roadmasters: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Township Supervisors as Roadmasters.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Supervisors as Police Liason: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors appointed Township Supervisors as Police Liason.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Designate Open Records Officer: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors appointed Ami Fether, acting Secretary, as Open Records Officer for Right to Know requests.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Permit Officer not requiring UCC Inspection: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors appointed Ami Fether, Secretary-Treasurer, as the Township Permit Officer for permits not requiring UCC inspection.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Permit Agency(ies) requiring UCC Inspection: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed PA Municipal Code Alliance (PMCA) and Commonwealth Code Inspection Service (CCIS) as the Township Uniform Construction Code agencies as determined by the applicant as to which agency they want to use.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Solicitor: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as Township Solicitor at the contract rate.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Solicitor for Union Issues: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as the Township Solicitor for union-related issues at the contract rate.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Township Engineer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Eric Casanave of Stiffler McGraw Surveyor and Engineers as Township Engineer at the contracted rate.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Chairman of Vacancy Board: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors nominated and reappointed Troy Crist as Chairman of the Vacancy Board.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Emergency Management Coordinator: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Joe Claar as the Emergency Management Coordinator.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint a representative to the Government Advisory Committee for Blair County

Planning Commission: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Joe Claar as the representative to the Government Advisory Committee for Blair County Planning Commission.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint member to the Greenfield Township Municipal Authority Board: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors reappointed Boye Hershberger to the Greenfield Township Municipal Authority Board.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint a representative to the Blair Region Code Administration Committee: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors reappointed Chris Burket as the representative to the Blair Region Code Administration Committee.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Local Service Tax (LST) Collector: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed Blair County Tax Collection Bureau to collect the Local Service Tax Collector.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Earned Income Tax (EIT) Collector: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors reappointed the Blair County Tax Collection Bureau to collect Earned Income Taxes.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint Dog Enforcement Officer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Paul Gottshall, Blair County Dog Law Officer, as the Dog Enforcement Officer.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Appoint ambulance service: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors appointed AMED and Hollidaysburg American Legion Ambulance Service as the ambulance service providers.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Designate voting delegate for the Bedford County Township & Borough Sanitary Corp (BCTBSC): On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors nominated and reappointed Jordan Oldham as voting delegate at Bedford County Township & Borough Sanitary Corp with Supervisor Joe Claar as an alternate.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Designation of Depositories: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved First Commonwealth Bank in Claysburg for checking accounts and S&T Bank and First National Bank for the money market accounts with the option to change at any time.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Certify delegates to attend PSATS Annual Educational Conference: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors moved for any Department Head or Supervisor to attend PSATS Annual Conference on April 23-26, 2023.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Designate PSATS voting delegate: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Joe Claar as the Voting Delegate at the 2023 PSATS Conference.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Establish monthly meeting schedule: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors moved to have the monthly meeting on the first Tuesday of each month at 6:30 pm at the Township building with the exception of the July 5th and Nov 8th meeting being on Wednesday.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Establish reimbursement vehicle mileage rate: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved the 2023 vehicle mileage rate set by the IRS of 65.5¢ per mile.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Establish Annual Clean-up Day: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors moved to hold the Annual Clean-up Day on Saturday, April 29, 2023.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

RESOLUTIONS

2023-01 Waiver of Employee Contributions to Pension Plan (Non-uniform): On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved Resolution 2023-01.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-02 Waiver of Employee Contributions to Pension Plan (Uniform/Police): On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved Resolution 2023-02.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-03 Appoint accounting firm to complete required FY2022 DCED Audit: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved Resolution 2023-03 to appoint Young Oaks Brown & Co for the FY2022 audit.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-04 Appoint a representative to the Blair County Tax Collection Bureau: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Ami Fether as representative to the BCTCB and approved Resolution 2023-04.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-05 Appoint Sewer Enforcement Officer: On a motion by Alex Musselman (2nd, Joe Claar), the Supervisors reappointed Dean Shuller as the Sewer Enforcement Officer with an annual fee of \$500 and approved Resolution 2023-05.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-06 2023 Fee Schedule: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors approved Resolution 2023-06.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

2023-07 CDBG-CV Funds Budget Modification: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors approved Resolution 2023-07.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

The Regular Monthly Meeting Minutes

Chairman Oldham called the regular monthly meeting to order at 6:30 pm and announced one Executive Session on December 8, 2022.

Approval of Meeting Minutes: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved the December 6, 2022, Regular Meeting minutes as written.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Treasurer's Report: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors approved the December 2022 Treasurer's Report as read.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Public Comments — *Mike Buell commented on his property beside the Packard Street Townhouse construction.*

OLD BUSINESS — None

NEW BUSINESS

Repository Bid: On a motion by Joe Claar (2nd, Alex Musselman), the Supervisors voted to accept the repository bid of \$50.00 from Michael Halloran-Balmer on Lot #177 Smokey Run.

Roll Call Vote: Alex, Yes Jordan, Yes Joe, Yes

Information Only

Wednesday, January 4, 2023, 6 pm — Elected Auditors Organizational Meeting

ENGINEER'S REPORT:

ROAD MASTER'S REPORT

Jordan Oldham, Roadmaster, reported the December 2022 tasks and duties.

POLICE REPORT

Chief Ron Sharkey gave the December 2022 police report.

The Board adjourned to an executive session (Police Personnel Issues) at 7:32 pm and would not reconvene with a unanimous vote on Jordan Oldham's motion.

Respectfully submitted,

Ami Fether
Township Secretary-Treasurer